

**PORTABLE CONTAINERIZED PROPERTY STORAGE FACILITY  
PERMIT APPLICATION – MOUNTAINSIDE BOROUGH**

1. Outdoor storage, cargo, or shipping containers are prohibited.
2. PCPSF (“unit”) permit application shall be made no less than 14 days prior to proposed placement of unit and must include a nonrefundable \$50 fee payable to the Borough of Mountainside.
3. Within 10 days of receipt of application, permit will be either approved or denied. If approved, permit is valid for up to a 30 day maximum period. *(required sketch on back of this page)*
4. A sketch of the house with house #, driveway, street, utilities, approximate distances, and any fire hydrants shall be included.
5. Mailing address and phone numbers of applicant shall be included.
6. No more than 1 unit shall be permitted and it shall not exceed 12’ in length, 8’ in width, and 7’ in height with access doors padlocked.
7. Applicant and homeowner shall read, understand, and fully comply with governing ordinance #1143-2008. This application document is only a partial summary and is not all-inclusive.
8. The unit must be located in the driveway as close to house as possible. All vehicles associated with house must be parked in driveway in compliance with Borough overnight parking regulations. Under these conditions, unit cannot remain longer than 30 days.
9. If any vehicles cannot be parked in driveway, unit may not remain longer than 7 days, and Police Department permission for overnight street parking must be obtained prior to granting of permit by zoning officer. Overnight street parking permission shall be granted or denied at the sole discretion of the Police Department.
10. The unit may be located in an area other than the driveway at the sole discretion of the Zoning Officer but only in extreme hardship cases. If permission is granted, unit may not remain for more than 7 days.
11. Renewal permit applications must be received no less than 5 days prior to expiration of existing permit and accompanied by a \$50 nonrefundable fee. It may be granted at the sole discretion of Zoning Officer but only under extreme hardship cases. No property shall contain a unit for more than 90 days for any reason.
12. Failure to obtain a permit in accordance with this ordinance will result in an abatement notice being issued with permit application required within 24 hours. In such cases, a nonrefundable \$200 application fee shall apply regardless if permit is granted or denied.

13. Violation of this ordinance will result in a summons being issued requiring a court appearance and fines of up to \$500 per day for each day the violation continues, and other penalties as prescribed by law.
14. Units may only be used for the storage of personal property, furniture and other household items. No chemicals or hazardous substances may be stored within at any time and unit is subject to inspection by Borough Official at any time.

APPLICANT NAME: \_\_\_\_\_

ADDRESS/UNIT LOCATION: \_\_\_\_\_

APPLICANT PHONE #: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

OTHER CONTACT INFO: \_\_\_\_\_

UNIT LOCATED IN DRIVEWAY: yes / no (circle one)

ALL VEHICLES WILL PARK IN DRIVEWAY OVERNIGHT: yes / no

IF OVERNIGHT STREET PARKING REQUESTED, HAS POLICE PERMISSION BEEN OBTAINED: yes / no

IF YES, PARKING AUTHORIZATION NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE OF APPLICATION: \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_

FEE RECEIVED AND CHECK NUMBER: \$ \_\_\_\_\_ CHECK#: \_\_\_\_\_

APP. SIGNATURE: \_\_\_\_\_ NEW/RENEWAL: \_\_\_\_\_

PERMIT HEREBY GRANTED / DENIED. IF GRANTED, UNIT MAY REMAIN NO LONGER THAN \_\_\_\_\_ DAYS.

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

ZONING OFFICER SIGNATURE / DATE: \_\_\_\_\_ / \_\_\_\_\_