

**WORK SESSION
AUGUST 4, 2015**

In compliance with Chapter 231, OPEN PUBLIC MEETINGS ACT of the State of New Jersey, adequate notice has been given to all members of the Governing Body, the "Local Source" and the "Westfield Leader" the two newspapers designated to receive such notice. The notice is posted on the Borough Hall bulletin board.

Mayor Paul N. Mirabelli called the meeting to order at 7:31 P.M.

PRESENT: Mayor Mirabelli, Councilman Dierkes, Councilman Lane, Councilman Turner, Attorney Post and Administrator Debbie. Also present were CFO Jill Goode, Recreation Director Frank Masella, and Public Works Manager Ronald Romak. Councilwoman Andre, Councilman Messler and Councilman Mortimer were absent.

Discussion was held regarding a request for donations from the PTA to fund the annual fall festival. The CFO Jill Goode explained that the Municipal Drug Alliance can no longer contribute to the PTA fall festival due to the strict criteria set by the grant guidelines. The borough will donate the Municipal Alliance portion for a total contribution of \$500. The proper resolution will be prepared for the August 18, 2015 meeting.

Discussion was held regarding raffle applications from OL of Lourdes for a 50/50 off premise draw raffle and from the Mountainside PTA for an on premise draw raffle. The applications are in order and the proper fees have been paid. A motion to approve these licenses will take place at the meeting of August 18, 2015.

Discussion was held regarding the annual renewal of liquor licenses. The license term renewal was extended from July 1, 2015 to September 18, 2015 due to implementing a new electronic licensing system (POSSE). The Borough Clerk has received all of the renewal applications along with the proper fees. The resolution to approve the liquor license renewals will be prepared for the meeting of August 18, 2015.

Discussion was held regarding updates to the borough personnel and purchasing manuals. The manuals required review and updates under the best practices criteria. Some personnel changes includes the addition of civil unions, sick leave after 30 days, health insurance employee contributions, dental/vision reimbursement increase, and meal per diem increase from \$50 to \$75. The purchasing manual includes additional definitions, thresholds, and general purchasing procedure revisions. The proper resolutions will be prepared for the August 18, 2015 meeting.

Discussion was held regarding a Union County Tax Appeal refund. The borough received numerous County Board judgements which resulted in an overpayment. The Treasurer has requested authorization to issue a refund for Block 7.C Lot 10 in the amount of \$5,891.31. Mayor Mirabelli inquired about the status of the new tax map. Attorney Post stated the map was sent to the state for their approval, required revisions were resubmitted and the status is pending. The proper resolution will be prepared for the meeting of August 18, 2015.

Discussion was held regarding a road opening permit near 595 Woodland Avenue. Environmental Strategies & Applications, Inc. applied for a permit to install a temporary well point in order to horizontally delineate the groundwater contaminant plume identified at the Shell Gasoline station and were denied due to a road moratorium. ESA is requesting a waiver of the road opening permit moratorium for Woodland Avenue. The Council agreed to waive the road moratorium.

Discussion was held regarding a recreation refund. Recreation Director Frank Masella recommends refunding a resident who withdrew participation in the U12 girls' soccer program. The proper resolution will be prepared for the meeting of August 18, 2015.

Discussion was held regarding the purchase of a 2016 Police Interceptor SUV for the police department. The vehicle will be utilized by the detective bureau and funded by the safe corridor grant. Councilman Turner informed the Council that the motorcycle accident victim on Route 22 survived.

BILLS & CLAIMS:

The following resolution was introduced by Councilman Lane and seconded by Councilman Turner:

BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the following bills of the persons named and for the amounts stated below, having been duly audited and found to be correct this 4th day of August 2015, the same be paid after Council's review, if and when funds are available and that the Mayor, Council President, Administrator and Treasurer are hereby authorized and directed to sign and deliver warrants for same in the amount of \$83,548.10. (Copy of bill list attached)

Roll call: Ayes: Dierkes, Lane, Turner, Mirabelli. Nays: 0.

Upon a motion by Councilman Dierkes and a second by Councilman Turner, the meeting was unanimously adjourned.

Meeting adjourned at 7:47 PM.

Respectfully submitted,

Martha Lopez, Borough Clerk