

ORDER OF BUSINESS
COUNCIL MEETING
JANUARY 8, 2013

Call to order the 2012 Governing Body and reading of OPEN PUBLIC MEETINGS ACT STATEMENT. In compliance with Chapter 231, OPEN PUBLIC MEETINGS ACT of the State of New Jersey, adequate notice has been given to all members of the Governing Body and the two newspapers that have been designated to receive such notices, the "Local Source" and the "Star Ledger".

1. Invocation by Mayor Paul N. Mirabelli
2. Pledge of Allegiance to the Flag
3. Roll call of Council by Borough Clerk
4. Approval of Minutes:

Regular & Executive Session Meetings - December 18, 2012

5. Presentations:
 - State Representatives
 - Police Awards
6. Comments of Council Members
7. Adjournment of the 2012 Governing Body
8. Oath of Office Administered by Congressman Leonard Lance:

Councilman William R. Lane
Councilman Robert W. Messler

REORGANIZATION MEETING
JANUARY 8, 2013

1. Call to Order of the 2013 Governing Body
2. Roll call of the 2013 Council by Borough Clerk
3. Mayor Mirabelli's Message to the Council and the Citizens of Mountainside
4. Election of Council President

Resolution 1-2013

Adoption of Rules of Council for 2013

Resolution 2-2013

Appointment of Council to Committees

Fire:

**William R. Lane, Chairperson
Glenn W. Mortimer
Jeffrey R. Wass**

Administrative and Executive:

**Glenn W. Mortimer, Chairperson
Robert W. Messler
Keith C. Turner**

Public Works/Facilities:

**Robert W. Messler, Chairperson
Glenn W. Mortimer
Deanna Andre**

Police:

**Keith C. Turner, Chairperson
Glenn W. Mortimer
Robert W. Messler**

Channel 35/Website Committee:

**Glenn W. Mortimer, Chairperson
William R. Lane
Keith C. Turner**

Solid Waste/Recycling:

**Glenn W. Mortimer, Chairperson
Robert W. Messler
Jeffrey R. Wass**

Recreation Department:

**Keith C. Turner, Chairperson
Deanna Andre
William R. Lane**

Media/Information:

**Glenn W. Mortimer, Chairperson
Deanna Andre
Robert W. Messler**

Resolution 3-2013

Appointment of Council Liaisons to Boards/Committees

Planning Board	Glenn W. Mortimer
Board of Health	Deanna Andre
Board of Education	William R. Lane
Library	Glenn W. Mortimer
Rescue Squad	Deanna Andre
Board of Tax Appeals	Robert W. Messler
Emergency Management	Keith C. Turner
Local Assistance	Deanna Andre
Board of Tax Assessors	Robert W. Messler
Construction Board of Appeals	Robert W. Messler
Shade Tree	Jeffrey R. Wass
Historic Preservation Committee	Jeffrey R. Wass
Children's Specialized Hospital	Glenn W. Mortimer

Resolution 4-2013

Appointment of Planning Board Members:

Class I	Paul N. Mirabelli	
Class II	Michael Disko Jr., Borough Engineer	
Class III	Glenn W. Mortimer, Councilman	
Class IV	John Tomaine	2014
	Todd Garran	2016
	John Amalfe	2015
	Ted Zawislak	2016
	Jon Younghans	2015
	Matthew Wyvratt	2015
	Thomas Parker, Alternate #1	2013
	Steve Matlin, Alternate #2	2013

Resolution 5-2013
Appointment to Various Boards/Committees

Board of Health:

Tricia Freer	2014
Lora Ford	2015
Dr. Joseph Calderone	2015
Dr. James Dunne	2014
Elsa Jackson	2014
Jenny Disko	2013
Ann Marie Pires	2015

Shade Tree Commission:

Gary Cantagallo	2017
Ronald Romak	2017
Patricia Gilstrap	2013
Lynn Samsky	2014
Thomas Root	2013
John Grossi	2017
Vacancy	2017

Emergency Management:

Chief James Debbie, Jr., Director	2015
Ronald Romak, Deputy	2013
Keith C. Turner, Deputy	2013
Lewis Giordino	2013

Municipal Alliance Committee:

Paul Mirabelli	James Debbie Jr.
Chris Minks	Nancy Lubarsky
Jeff Jaegel	Lisa Minks
Sue Jenks	Vivian Hoff
Mike Litterer	Jenn Quaglia
James Toner	Father John McCrone
Brittney Steitz	

Construction Board of Appeals:

James Ruban	2013
Bruce Trano	2015
Gregory Delli Santi	2013
Gary Cantagallo	2016
Slawomir Wasyliszyn	2013
Thomas Perrotta	2014
Alternates:	
Barbara Vincentsen	2013
Joseph Nicastro	2013
Michael Melango	2013
David Greenhill	2013

Library Board of Trustees:

Steven Witt	2017
Doreen Lane	2016
Nancy Caffrey	2015
Sarah Post	2015
Ginger So Chan	2017
Dona Osieja	2014
Clark Landale	2013

Glenn W. Mortimer, Mayor's Designee
 Chief School Administrator
 Nancy Lubarsky
 Rev. Christopher Belden, Alternate
 For Chief School Administrator

Historic Preservation Committee:

Scott Daniels	2013	Ruth Goense	2013
Carol Clark	2013	Maureen Giannone	2013
Carol Goggi	2013	Diane Ruggiero	2013
Sandy Vandermeer	2013	Lenore Toner	2013
Alice Cowell	2013	Tom McGee – Alt.	2013
Don Jeka – Alt.	2013		

Local Ethics Board:

William (Tex) Jackson	2015
Alfred Faella	2014
Richard O'Neill	2014
John Grossi	2015
Keith Turner	2015

Americans With Disabilities Act :

Keith Turner	James J. Debbie, Jr.
Linda Clark	Frank Masella

Resolution 6-2013

Appointment of Borough Officials

Chief of Police/Administrator P/T	James J. Debbie, Jr.
Municipal Clerk/Registrar of Vital Statistics	Martha Lopez
Purchasing Agent/ Board of Health Secretary	
Deputy Borough Clerk/Deputy Registrar	Susan DiFrancesco
Chief Financial Officer/Tax Collector	Jill Goode
Assistant Finance Clerk	Cathy Cook
Assistant Tax Collector	Brittney L. Steitz
Director of Recreation/Pool Administrator & Tech	Frank Masella
Assistant Recreation Director	Kathy Gerndt
Recreation Secretary/Pool Bookkeeper	Karen Bandics
Prosecutor	Frank Sahaj
Municipal Judge	James DeRose, Esq.
Court Administrator	Vivian Hoff
Deputy Court Administrator	Debra Velard
Violations Clerk	Cynthia West

**Tax Assessor
Police Physician**

**Michael Frangella
Dr. G. Schaller**

**Engineer/Certified Wastewater & Treatment Operator
Secretary to Zoning/Construction/Planning Board
Secretary to Engineering/DPW/Tax Assessor
Planning Board Attorney
Receptionist Secretary to Construction/DPW/Zoning**

**Michael Disko, Jr.
Ruth Rees
Patricia Gilstrap
Vincent Loughlin
Gina Tomas**

**Public Works Manager/2nd Fl. Supervisor/
Zoning & Land Use Officer
Public Works:
Crew Members**

Ronald Romak

**Oscar Cardona
Horacio Colella
Anthony J. Delfino
Richard Neri
Thomas Root**

**Cable TV Coordinator
Senior Citizens Coordinator**

**Michael Debbie
Paulette Drogon**

**Construction Official/Bldg. Inspector/
Building Sub Code Official
Fire Sub Code Official
Plumbing Sub Code Official
Electrical Sub Code Official
Fire Prevention Official/Deputy Director OEM**

Jerry Eger

**David Mass
Arthur "Keith" McCall
Joseph B. Marretta
Lewis Giordino**

Communications Officers:

**Walter Kutsop
Lewis Giordino
James Debbie III
Adam Foti**

**Police Administrative Assistant
Police Records Clerk P/T**

**Corinne Moore
Amy Colineri**

**Appointment to Designated Positions
in the Fire Department**

Chief	Pete Esemplare
Assistant Chief	Matt Watson
Deputy Chief	Gary Cantagallo
Deputy Chief	Anthony Pecorelli
Captain	James Debbie III
Captain	Adam Foti
Lieutenant	Tom Triolo
Lieutenant	Ken Lawrence

**Appointment to Designated Positions
in the Rescue Squad**

President	Ann Marie Pires
Vice President	Corinne Moore
Treasurer	Lori Rubino
Recording Secretary	Norma Huber
Captain	Bruce Meyer
Deputy Captain	Eric Pastore
1st Lieutenant	Kelly Wanca
2nd Lieutenant	Chris Sileo
Delegates to First Aid Council	Norma Huber & Steve Susman

Officers to be sworn in by Judge James DeRose

Resolution 8-2013

Appointment of Community Development Committee Members:

**Michael Kiesewetter
Ruth M. Rees
James J. Debbie, Jr. - Alternate
Brittney Steitz - Alternate**

Resolution 9-2013

Appointment of School Crossing Guards:

**Joan Laurent
John A. Coppola
Patricia Salvato
Robert C. Vargo**

Resolution 10-2013

Appointment of Borough Attorney:

John N. Post, Esquire

Resolution 11-2013

Appointment of Borough Auditor/Financial Advisor:

Suplee, Clooney and Company

Resolution 12-2013

Appointment of Risk Management Agent:

Bollinger Insurance

Resolution 13-2013

Appointment of Borough Engineer:

Michael Disko Jr.

Resolution 14-2013

Certification to Receive Goods & Services:

Administrative & Executive:

**Jill Goode
Martha Lopez
James J. Debbie, Jr.**

Medical & Surgical:

**Jill Goode
James J. Debbie, Jr.**

Financial Administration:

**Jill Goode
James J. Debbie, Jr.**

Fire:

**Chief Peter Esemplare
Asst. Chief Matt Watson**

Planning Board:

Ruth Rees

Assessment of Taxes:

**Michael Frangella
Patricia Gilstrap**

Police:

**Chief James J. Debbie Jr.
Capt. Richard Osieja**

First Aid:

**Martha Lopez
James J. Debbie, Jr.**

Public Works Facilities:

**Ronald Romak
Patricia Gilstrap**

Municipal Court:

**James DeRose
Vivian Hoff**

Collector of Taxes:

Jill Goode

Legal:

Inspector of Buildings:

**Martha Lopez
James J. Debbie, Jr.**

Jerry Eger

**Street & Roads:
Ronald Romak
Patricia Gilstrap**

**Inspector of Plumbing:
Arthur "Keith" McCall**

**Workmen's Compensation:
Jill Goode
James J. Debbie, Jr.**

**Emergency Management:
James J. Debbie, Jr.
Ronald Romak**

**Health Insurance:
Jill Goode
James J. Debbie, Jr.**

**Engineering:
Michael Disko Jr.
Patricia Gilstrap**

**Street Lighting:
Ronald Romak
Patricia Gilstrap**

**Sanitation:
Ronald Romak
Patricia Gilstrap**

**Board of Health:
Martha Lopez
Susan DiFrancesco**

**Library:
Michael Banick**

**Recreation/Community Pool:
Frank Masella
Kathy Gerndt**

**Shade Tree:
Ronald Romak**

Resolution 15-2013

Designation of Depositories

**Wachovia Bank
Sovereign Bank
TD Bank, NA
Investors Savings**

**New Jersey Cash Management
PNC Bank
Chase Manhattan Bank**

**Spencer Savings
Bank of America
Valley National Bank**

Resolution 16-2013

Designation of Official Newspapers

**Westfield Leader Local Source
Star Ledger Courier News**

Resolution 17-2013

Designation of Rate of Interest on Delinquent Taxes

8% on the first \$1,500.00, 18% on any in excess of \$1,500.00. No interest charged on payments made within the first ten days of payment period. 6% "penalty" on delinquency of \$10,000.00 or more at the end of the calendar year.

Resolution 18-2013

Designation of Bonding Per Employee:

Jill Goode, CFO/Tax Collector	\$1,000,000.00
Blanket Bond/Employee Handling Funds	\$1,000,000.00
Municipal Judge/Court Administrator	\$1,000,000.00

Resolution 19-2013

Authorization to co-sign checks:

Paul N. Mirabelli, Mayor
 Keith C. Turner, Council President
 Jill Goode, Chief Finance Officer
 James J. Debbie, Jr., Administrator

Resolution 20-2013

2013 Calendar of Dates for Meetings

Unless otherwise advertised, all meetings shall be held at the Borough Hall, 1385 Route 22, Mountainside, NJ at 8:00 P.M., first and third Tuesdays of the month.

	Work Session	Regular Meeting
January	*15	22
February	5	19
March	5	19
April	*9	16
May	7	21
June	4	18
July	2	16
August	6	20
September	3	17
October	1	15
November	5	19
December	3	17

Re-organization Meeting: Tuesday, January 7, 2014 7:00 P.M.

*Note: date change

Resolution 21-2013

Resolution authorizing a 2012 Temporary Operating Budget

Resolution 22-2013
Replenish Petty Cash Funds

Resolution 23-2013
Appointment of Municipal Judge
James DeRose

Resolution 24-2013
Appointment of PT Tax Collector
Jill Goode

Audience Participation

Comments of Council Members

Adjournment, with reception following.

WISHING YOU A SAFE, HAPPY AND HEALTHY NEW YEAR !!